Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 7

## Meeting Details

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| --- | --- |
| Date: | 07/09/2021 |
| Venue: | Teams |
| Attendees: | Dichen, Josiah, Rhys, David |
| Apologies: |  |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Discussion on progression through the sample code (some issues from previous standup) |
| 2 | Discussion on progression towards next weekly check |
| 3 | Conversation about how we are progressing towards our next workable product |
| 4 | Dichen presenting his progress on creating the book |
|  |  |

## Action Items

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| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Implement josiah’s fixes for the base code | All but Josiah |  |
| 2 | Begin work on front end for new content | Dichen, David |  |
| 3 | Begin working on server for information storage and retrieval | Rhys |  |
| 4 | Begin work on the production of a new |  |  |
|  |  |  |  |